

Form of Appointment of Proxy
(Article 20)

I, Membership number

(full name)

of

(address)

being a member of Port Macquarie & Districts Family History Society Inc., hereby appoint

..... Membership number.....

(full name of proxy)

of

(address)

being a member of the Port Macquarie & Districts Family History Society Inc., as my proxy to vote for me on my behalf at the general meeting of the society (annual general meeting or special general meeting, as the case may be) to be held on theday of *(month)* *(year)* and at any adjournment of that meeting.

.....
(Signature of member appointing proxy) *(Date)*

Note

A proxy vote may **not** be given to a person who is not a financial member of the Port Macquarie & Districts Family History Society Inc.

Lodgement of Proxy

Generally: To reach the hand of the Secretary no later than 30 minutes before the scheduled date and time for the start of the meeting at which they will be used

By Mail: PO Box 1359 Port Macquarie NSW 2444

By Hand: Handed to the Secretary

**Form of Nomination
for the Management Committee 2016-2017**
(Article 5)

I,
(name of nominee)

am a financial member of the Port Macquarie & Districts Family History Society Inc., and I accept nomination for the position of President / Vice-President / Secretary / Treasurer / Committee member (delete all except one).

Signature of nominee:.....

Nominee's membership number:.....

I,
(name of proposer)

am a financial member of the Port Macquarie & Districts Family History Society Inc. and I propose the nominee as a candidate for the position he/she has indicated above.

Signature of proposer

Proposer's membership number.....

I,
(name of seconder)

am a financial member of the Port Macquarie & Districts Family History Society Inc., and I second the nominee as a candidate for the position he/she has indicated above.

Signature of seconder:.....

Secunder's membership number:.....

Lodgement of Nomination Form

This form may be handed to the Returning Officer in person, may be posted to the Returning Officer at Post Office Box 1359, Port Macquarie, NSW 2444, or may be sent by email attachment to secretary@pmdfhs.org.au with the subject line "Returning Officer".

However you deliver it, it must be received no later than 7 days before the date and time appointed for the meeting at which elections, if any, are to be conducted.

Note that the following portfolios are defined for members of the Committee to undertake. Descriptions of these are available to members at General Meetings of the Society, or by request from the Secretary.

*Archives, Acquisitions, Festival/Community Events, Footsteps, InfoEmail, Journals,
Library Roster, Membership, Professional Events, Publications,
Publicity & Promotions, Research Enquiries, Social Events, Speakers,
Training and Development, Website*