



Research Request Form - Fee \$20

Please fill out this form as completely as possible. Specific information will produce a more efficient and thorough search. You may like to submit copies of family group sheets, pedigree charts etc., to clarify family relationships. The fee covers a basic research of approx. 2 hours. If further research is required, an additional payment will be requested.

Your Information:

Name:

Address:

City:

Postcode:

Email:

Telephone:

Describe the research request.

Details of the person to be researched. Fill in as much information as possible.

Name:

Date of Birth:

Place of Birth:

Date of Death:

Place of Death:

Spouse's Name:

Date of Marriage:

Place of Marriage:

Children of Marriage

Names	Date of Birth	Place of Birth	Dates of Death	Place of Death

Other known details about this person. e.g. siblings

*Please tick resources already researched*

Births, Death and Marriage Index

Australian Cemeteries Index

1903 Electoral Rolls

NSW State Records Shipping Index

Trove Digital Newspapers

RESEARCH REQUEST (Tick items as required)

Please undertake the above research on my behalf. I am / am not a member of the Port Macquarie & Districts Family History Society.

I understand that any research undertaken by the PMDFHS on my behalf will become available to any other researcher at our library.

Any information enclosed with this request will be filed and available for other researchers.

I will acknowledge the assistance of PMDFHS if I use any of the details provided in any publication.

I enclose payment of \$20 for the basic research fee and acknowledge that I will be advised if additional payment is required before additional copying or research is undertaken.

DATE:

SIGNED:

Payment Method: Cheque posted to Secretary, PO Box 1359 Port Macquarie OR

Direct Deposit details: HCCU BSB: 721 000 Acct: 32040 Ref: RESEARCH *-(enter your surname)*.

Write your Direct Deposit Reference here: